

An administration fee, which covers credit and reference checks and the admin work required to produce the tenancy paperwork, will be payable to secure the property and take it off the market. The payment is NON-REFUNDABLE should your application be unsuccessful or withdrawn by yourself. You will need a guarantor if you are short on affordability, have a poor credit history or are in receipt of Housing Benefit.

\*None of our offices charge tenants to renew their tenancies.

The fees we will charge before and during your tenancy are listed below:

#### **Bishop Auckland Office**

Application Fee (1 person)	£150
Additional Applicants	£100
Guarantor	£60
Pet Deposit	£200 ( <i>this will be protected with your deposit and may be returned to you at the end of the tenancy</i> )
Amendment to existing tenancy	£54 ( <i>e.g. if you alter the rent payment date</i> )
Reference at the end of the tenancy	£15

*Interest will be charged on any rent that is outstanding for more than 10 days at 3% above the base rate charged by the Royal Bank of Scotland.*

#### **Chester-le-Street Office**

Application Fee (1 person)	£275
Additional Applicants	£25
Guarantor	£60
Pet Deposit	£200 ( <i>this will be protected with your deposit and may be returned to you at the end of the tenancy</i> )
Amendment to existing tenancy	£54 ( <i>e.g. if you alter the rent payment date</i> )
Reference at the end of the tenancy	£15

*Interest will be charged on any rent that is outstanding for more than 10 days at 3% above the base rate charged by the Royal Bank of Scotland.*

### **Crook Office**

Application Fee (1 person)	£150
Additional Applicants	£100
Guarantor	£60
Pet Deposit	£200 ( <i>this will be protected with your deposit and may be returned to you at the end of the tenancy</i> )
Amendment to existing tenancy	£54 ( <i>e.g. if you alter the rent payment date</i> )
Reference at the end of the tenancy	£15

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### **Darlington Office**

Application Fee (1 person)	£250
Two Applicants	£300
Applicant and Guarantor	£300
Additional Applicants	£60
Guarantor	£60
Pet Deposit	£200 ( <i>this will be protected with your deposit and may be returned to you at the end of the tenancy</i> )
Amendment to existing tenancy	£54 ( <i>e.g. if you alter the rent payment date</i> )
Reference at the end of the tenancy	£15

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**Durham Office**

Application Fee (1 person)	£240
Additional Applicants	£60
Guarantor	£60
Pet Deposit	£200 ( <i>this will be protected with your deposit and may be returned to you at the end of the tenancy</i> )
Amendment to existing tenancy	£54 ( <i>e.g. if you alter the rent payment date</i> )
Reference at the end of the tenancy	£15

*Interest will be charged on any rent that is outstanding for more than 10 days at 3% above the base rate charged by the Royal Bank of Scotland.*

Venture Properties is a member of the Property Ombudsman Scheme and use the Deposit Protection Service to protect tenant deposits.

